



**Leadership Board Minutes for February 6, 2024**  
**Parker United Methodist Church**  
**11805 S. Pine Drive, Parker, CO 80134**

**Leadership Board Members:**

Kim Bimestefer (Co-Chair)  
Steve Brase  
Lacye Cahill  
Susan Gustin  
David Haukeness  
Julie Kronbach, Lay Leader  
Doug McKinney

Laura Easter Rainwater, Senior Pastor  
Li Roberson  
Eric Ross  
Elizabeth Gore Stanley  
Linda Thomas  
Tricia Woods, Little Blessings Preschool Director  
Ron Wyckoff (Co-Chair)

**Members joined by Zoom:**

David Haukeness  
Eric Ross

**Members not in Attendance:**

Steve Brase  
Tricia Woods

- I. Call To Order: Ron called the meeting to order at 6:03 p.m.
- II. Opening devotion: Doug invited us to share some of our background and God experiences
- III. Review and approval of minutes of January 9, 2024
  - A. Kim pointed out date correction in I.ii. (2023 rather than 2003), then moved that we approve the minutes with the correction
  - B. Lacye seconded; minutes approved unanimously
- IV. Senior Pastor's report
  - A. Membership update
    1. New members – about 20 people will join over the next few weeks
    2. Membership Audit ongoing
  - B. Worship updates
    1. Worship numbers down somewhat but had two bad-weather Sundays in January
    2. Online worship continues strong
  - C. Teams
    1. Building Future team: needs people
    2. Health and Safety team: getting started, currently reviewing draft policy
    3. Table for All
      - a. Met for the retreat in January
      - b. Currently meeting next week on a new plan for reaching out into the community. Working on details now
      - c. Also, end of February an application for Year 2 funding is due
        - 1) Laura will work with the Team to complete the application, then will need one of the Co-Chairs to sign
        - 2) We will be asking for funding to help us with our project

- 3) Sneak Peak: How to use our parking lot to engage with the community, and with people of all demographics. Think possible food trucks and other events

V. Business items

A. Finance team report

1. Linda presented the need to update the signatories on the church's bank accounts, which the Leadership Board should approve to get into the minutes
  - a. Main bank accounts
    - 1) Current signatories: Dan O'Neill, Ron Wyckoff, Peter Doane and Sarah Blankman
    - 2) New signatories: Eric Ross, Linda Thomas, Peter Doane and Sarah Blankman
    - 3) Julie moved to make the changes; Ron seconded. Passed unanimously
  - b. Foundation bank accounts (all but Mobile Pack)
    - 1) Current signatories: Laurie Hunter, Dan O'Neill, Ron Wyckoff, Peter Doane and Sarah Blankman
    - 2) New signatories: Laurie Hunter, Dan O'Neill, Linda Thomas, Peter Doane and Sarah Blankman
    - 3) Julie moved to make the changes; Ron seconded. Passed unanimously
  - c. Mobile Pack account
    - 1) Current signatories: Jennifer Huey, Julie Kronbach, Frank Hill
      - i. Julie has discussed continuing with Frank Hill; he indicated that he is not able to continue in that role
    - 2) New signatories: Eric Ross, Linda Thomas, Julie Kronbach
    - 3) Lacye moved to make the changes; Li seconded. Passed unanimously
2. Linda presented two updates to the Financial Policies of Parker UMC
  - a. First: Instead of requiring an independent audit every year, require one every three years, with internal audit other two years
    - 1) Independent audits are very expensive
    - 2) Julie suggested that we see if other UMC churches would like to share the auditing task – has seen it done in other locations
    - 3) Linda is registered for a UMC webinar conference that may discuss auditing
    - 4) Laura – let's wait until we hear what the webinar has to say before considering discussing with other churches
    - 5) Linda – we do need people with real financial experience to conduct internal audits
  - b. Second: Remove the name of specific people from the list of Leadership Roles in Appendix A
  - c. Doug moved that we accept the changes to the Financial Policies as presented. Li seconded; passed unanimously
3. Overall financial situation
  - a. Discussed the need to present information to the congregation about our overall financial status
  - b. Now that things have settled down the timing seems OK
  - c. Dan O'Neill put together suggestions for how to communicate
  - d. Laura – it's part of the job of the Leadership Board to make decisions on the church's finances
  - e. Kim – let's ask the Finance Team for a recommendation on how to proceed

- 1) Ron – when?
  - 2) Eric – the Finance Team will meet before the next Leadership Board meeting, should be able to make recommendations for the March meeting
  - f. Lacye – echoed Dan’s recommendation to focus on ministries in the messaging, not on budgets
  - g. Julie – feels important that the messaging about finances come from us as the Leadership Board, not from the pastors
- B. Fellowship Hall project
1. Laura – we’ve reached a snag regarding the insurance required for the project
  2. Our insurance agent recommended working with a lawyer to look over the insurance requirements
    - a. Laura secured the services of a very helpful attorney
    - b. Contractor and attorney will talk this week
  3. Problem boils down to having a smallish project having been bid on by smallish contractors, but the insurance requirements are large
    - a. Risk is possible damage to our large, expensive building
    - b. Also we share the umbrella policy with other churches in the conference so a problem with our project could impact the insurance policy for other churches
  4. Julie will help Laura with information on insurance requirements
- C. Mission Survey and rollout
1. Handed out with bulletin in church past Sunday
  2. Kim – purpose to highlight the many ways church members are being the hands and feet of Jesus, not just through projects that the church sponsors
  3. Kim gave example of recipients of projects expressing their gratitude through recorded messages
  4. Encourage people to fill the survey out
    - a. Lacye will encourage for youth
    - b. Kim will do for missions team
    - c. Susan will tell Perspectives Sunday school class
    - d. Doug suggested a segment in the services on “how are we being a beacon this week?”
  5. How to disseminate the results of the survey and link to our mission/vision/values?
    - a. Doug – use the walls of the church
    - b. Lacye – as part of the church services
    - c. Julie – challenged Crosswinds to create a song that tells of the mission/vision/values
    - d. Doug – communications team can work on this
- D. Ron led a review of teams in church
1. Reviewed Leadership Board membership on teams
  2. Identified a Leadership Board liaison person for each team – the main person responsible for conveying information between the team and the Leadership Board
    - a. Finance: Linda
    - b. SPRC: Lacye
    - c. Building and Maintenance: Ron
    - d. Endowment: Eric (liaison between Leadership Board and Endowment)
    - e. Stewardship: Li
    - f. Missions: Kim and Julie will decide between them
      - 1) Update Feb. 24 – Julie will take the lead
    - g. Christian Education: Doug
    - h. Health/Emergency Response: Steve (Ron will confirm with Steve)
    - i. Building Future: Eric

- j. Communications: Doug
- 3. Need to encourage church members to join teams
  - a. Except for SPRC – limited to Leadership Board membership

VI. New business

- A. Kim brought up the need to acknowledge the service of the three charter members of the Leadership Board who just finished their terms (Dan O’Neill, Jack Kear, Rick Kucera)
  - 1. Discussion
    - a. Lacye will take the lead in crafting a certificate of recognition and a letter from the Leadership Board to be ready to show the Board by our next meeting
    - b. Elizabeth suggested a gift of a photo of the church, perhaps a gift certificate for a meal
    - c. Julie – we should present this in a service

VII. What to share with the congregation?

- A. Kim – list of committees and members for monthly newsletter
- B. Fellowship Hall update – just that we are still working on it

VIII. Next meeting

- A. Tuesday, March 5, 2024 at 6:00 p.m.
- B. We hope to have our DS, Rev. Chris Carr, present with us
- C. Susan will provide the devotion

IX. Kim closed us in prayer.

[The meeting adjourned at 7:45 p.m.](#)

[Review of Minutes:](#) The meeting minutes of February 6, 2024 were submitted to Laura and Ron for review on February 10, 2024.

Susan Gustin, Leadership Board Member