



**Leadership Board Minutes for July 27, 2022**  
**Parker United Methodist Church**  
**11805 S. Pine Drive**  
**Parker, CO 80134**

**Leadership Board Members**

Kim Bimestefer  
Lacye Cahill  
Susan Gustin  
David Haukeness  
Keith Johnson  
Jack Kear, Lay Member to Annual Conference  
Julie Kronbach, Lay Leader  
Rick Kucera  
Doug McKinney  
Dan O'Neill  
Kelly Pritts, Recording Secretary  
Laura Easter Rainwater, Senior Pastor  
Jim Schafer  
Tricia Wood, Little Blessings Preschool Director  
Ron Wyckoff  
(Vacant Position Open)

**Members joined by Zoom:**

Lacye Cahill

**Members not in Attendance:**

Susan Gustin  
Jack Kear  
Julie Kronbach  
Tricia Wood

**Guests in Attendance:**

None

**Approval of Agenda:** The proposed agenda was presented by Dan  
Agenda Topics:

1. Call To Order: The meeting was called to order at 7:10 pm
2. Opening Devotion: Rev. Laura read “Parable of the Drowning Man” and lead discussion
3. Review and approval of the July 12, 2022, Minutes: Ron made a motion to approve the minutes, Jim seconded the motion, and it was passed.
4. Board structure (document paragraph OP 4.6):
  - Discuss Board terms – 1.5, 2.5 and 3.5 years and “classes”

- Rev. Laura created a summary document that was passed around for members to put their name by a role and term limit
  - Determine voting and non-voting members:
    - If the Board decides to change voting roles it will have to go to the “Charge Conference” in the Fall. Voting Member roles of Leadership Board are in Section OP 4.6.2
  - Elect Board Chair and Vice Chair/Chair-elect:
    - Dan and Kim offered to be Co-Chairs until December
    - David and Lacye offered to be Vice Chairs. It is NOT assumed that the Vice Chairs will automatically roll into the Co-Chair positions.
  - Assign three members to a Covenant writing team (paragraph AP 3.2 and Appendix 1): Ron and Keith were assigned. If anyone else would like to join the team, please contact them
5. Discuss transition and status reports from former committees
- How do we assume/resume those roles and responsibilities?
  - Finance Team (Dan, Ron, Jim) met with Sarah
    - Checks >\$2,000 require 2 signatures
    - Kim made a motion to have Dan, Ron, Jim, and Rahn Porter be the signees for checks and removing Bill Mills as signee (following bank requirements). Keith seconded the motion, and it was passed. We recommend that these four people be signees, so Sarah can get reach any one of them as needed.
    - Monthly financials – us three or all?
      1. Put on the Agenda an update of the financials quarterly to drive discussion. A summary report per department will be on the quarterly agenda
      2. Weekly giving – us three or all? David said he would provide a technical insight (graphs) on the weekly giving data, but quarterly reports are preferred. Anyone that wants to see the weekly reports can request it at any time.
      3. Fall Stewardship Campaign (Annual)
        - Do we do one? Yes, we feel that we need to do a campaign that is both educational and spiritual (pick up where we left off with the “All In” campaign). The purpose is to educate new and current members on where their contributions go within the church. Creating a dashboard that shows expenses rising, debt maturing, graph and data to support financial transparency.
        - Ron shared the campaigning process (what it consists of and what was done in the past).
        - Keith, Dan, and Laura will be on the Fall Stewardship Team and invite other congregates to join
  - Safety Report: Lacye and Rick joined in on the Colorado Safety practices online conversation for churches.
    - Rick met with Sarah and analyzed the safety and security of our building. It was discovered that the church has a security system that we are not using because it has caused false alarms. We can improve the key system in entry and exit doors.
    - From a liability and safety standpoint Rick recommended that we add two more cameras for the daycare and enhance the south end of the

playground area. There is a concern that the front doors by the daycare stay open, various people coming in and out, so Laura will talk to Sarah about this.

- Lacye shared the importance of having a Safety Team in place that meets and trains monthly. We do have an armed officer in our church during services. Doug shared that when he visited PEPC he noticed that they have congregants that patrol the church grounds during services.
  - Laura will pull together a team which includes Sarah, Rick, Lacye, and Doug. We may want to get congregants that are ex-military and police to join this team to improve the safety of our congregation.
  - Contact other former committees to communicate and update them on our progress?
    - The Mission Team met, and it looks like the Prayer Chain is getting up and running
    - We need to have a Staff Relationship Team that focuses on office staff appreciation. Kelly will connect with Elizabeth Stanley and Steve Kascht to come up with many ways we can show appreciation on a consistent basis. Pick up where Steve left off.
6. Discuss the ways we will communicate to the congregation about the Leadership Board's activities, decisions, and progress:
- We need to have a Communication Team and (David, Jack, and Susan) will lead this team, but encourage other congregates that have PR skills to join.
  - We have a Listening Team (Doug, Tricia, Julie, and Lacye) that will meet on August 9th.
  - Members can take turns monthly speaking in front of the congregation to get our face out there. We could have the Leadership Board Members names and pictures scrolling on the monitor during announcements, share the link to the "Forum" that David created on the PUMC website, and incorporate links and progress of the Board on the Mid-week Message
  - Specific phone calls to congregates can bring a personal touch for those that don't access our website or receive the Mid-week Message.
7. Pastor "Meet and Greet":
- Laura would like to meet in small groups. The Board requested that Laura provide us her calendar and schedule so that Kim, Sarah Wahls, Cody, Elizabeth Stanley can set up the "Meets and Greets"
8. Set date for next meetings (two dates): Meetings will be quarterly. We will continue to meet monthly until we feel comfortable.

#### Future Meeting(s):

The Board is scheduled to meet at PUMC, Room #137 on Tuesday, August 23<sup>rd</sup>, 6-8 pm. Those that cannot attend in person can be Zoomed into the meeting.

The Board is scheduled to meet for a full day retreat on Saturday, September 24<sup>th</sup>, 9 am–3 pm (Amy Gearhart will lead this)

The Temporary Board Chairman declared the meeting adjourned at 9 pm and Keith closed with a prayer.

#### Approval of Minutes:

The meeting minutes of 7/27/22 were submitted to Dan and Laura for approval on 7/29/22,

Kelly Pritts, Recording Secretary